



THE DISTRICT OF SPARWOOD

TENDER NO. 06/15

**TITLE:
District of Sparwood Loader**

**DUE DATE:
THURSDAY AUGUST 6th, 2015**

**TIME:
3:00 p.m.**

NAME OF TENDERER _____

ADDRESS _____

TELEPHONE _____ FAX _____

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INVITATION TO TENDER

Sealed Tenders, clearly marked "Tender No. 06/15- **District of Sparwood Loader**" will be received by the District of Sparwood Main Office, 136 Spruce Avenue, Sparwood B.C. V0B 2G0 up to 3:00 p.m., **Thursday August 6th, 2015** and opened in public at 3:05 p.m. local time on that date in the District of Sparwood Main Office. The clock in the Main Office will be used for the official closing.

Tender documents may be picked up at the District of Sparwood Public Works Office, 477 Pine Avenue Sparwood B.C. V0B 2G0, or online at www.sparwood.ca

The lowest or any Tender will not necessarily be accepted.

Melvin Bohmer, CTECH
Director of Operations

Notice of Awards

Bidders will be notified in writing if and when an award has been made. No information will be given out between the time set for Tender openings and the time an award has been made. If you wish Tender information prior to an award, please attend the Tender opening.

Instructions to Bidders

1 Tender

- 1.1 Tenders will only be considered when properly submitted on the official Form of Tender. All submissions are required to be in a sealed envelope identified as "Tender No. 06/15 – **District of Sparwood Loader**" and delivered to the District of Sparwood Main Office, 136 Spruce Avenue, Sparwood B.C. before 3:00 p.m. local time, **Thursday August 6th, 2015**. The clock at the District of Sparwood Main Office will be used for the official closing. Tenders received after the closing will be returned unopened.
- 1.2 Tenders will be opened publicly at the Sparwood Main Office at **3:05 p.m.** local time on **Thursday August 6th, 2015**. Interested bidders may be present if so desired.
- 1.3 Faxed tender submissions will **not** be accepted. Tenders may be revised by letter or fax, provided that any revisions concerning financial consideration must state only the amount by which a figure is to be increased or decreased, and not any new revised totals. Revisions must be received prior to **2:45 p.m., Thursday August 6th, 2015** to the District of Sparwood Main Office. Respondents assume **ALL** responsibilities for fax transmissions.
- 1.4 The lowest or any Tender will not necessarily be accepted. The bids will be considered on their merits and it is not the intention of the District to buy on price alone. Award will be based on meeting or exceeding the specification, price, warranty, local servicing, training and delivery time.

2 Price

- 2.1 The price quoted shall be in Canadian Funds and shall include all packing, crating, freight, cartage, shipping charges, cost of unloading goods at destination, and all Federal sales taxes, tariffs, excise taxes, duties and freight FOB Sparwood unless requested otherwise.

- 2.2 Prices shall include GST (Goods and Services Tax) and PST (Provincial Sales Tax) shown as separate items in the Tender.
- 2.3 Pricing shall be held firm for a period of 60 **(sixty)** days

3 Literature

- 3.1 The bidder must submit full literature with the Tender response. Literature provided must be marked indicating the unit bid, including the item number and model number. The description and numbering of the item is to be carried forward to the Specification Sheet.

4 Specifications

- 4.1 The specifications for this equipment are minimum specifications. Any additions or variations from the minimum specifications must be noted. Any items appearing in the Manufacturers published specifications must be outlined in an attached letter.
- 4.2 The specifications and completed Tender form shall become part of any contract entered into between the District of Sparwood and the successful bidder.

5 Authorization

- 5.1 The vendor must be fully authorized by the manufacturer to sell, service, and provide warranty support for the proposed equipment. The vendor must identify where servicing is to be provided. Down time of equipment is to be minimized; therefore, a preference is for local servicing.
- 5.2 Bids must clearly show warranty or guarantee for the equipment. Any repairs or service in conjunction with the warranty or guarantee shall be at no cost to the District of Sparwood.
- 5.3 There will be no additional cost for freight or technician travel time.

6 SIGNATURES AND INITIALS REQUIRED

- 6.1 All Tenders must be signed in the place provided on the final page by an officer or employee having authority to bind the Bidder by signature.

- 6.2 The signature shall be witnessed and the Witness shall give his address and telephone number.
- 6.3 All other pages of the Tender Document shall be initialed by the Signing Officer in the spaces provided.

7 Delivery

- 7.1 Shall mean the number of days from receipt of the Purchase Order to the guaranteed delivery date to the District of Sparwood.
- 7.2 **FOB Point**
The District of Sparwood Public Works Office, 477 Pine Avenue, Sparwood, B.C. V0B 2G0.

8 Inspection

- 8.1 The District of Sparwood reserves the right to refuse acceptance of any vehicle damaged prior to FOB delivery point.

9 Acceptance and Rejection of Tenders

- 9.1 Notwithstanding any custom in the trade, the owner reserves the full right to, in its sole discretion and according to its own judgment and best interest:
 - i. Reject any and/or all tenders.
 - ii. Waive any minor technical or formal defect in a tender and accept that tender.
 - iii. Award the contract to other than the lowest bidder.
 - iv. Accept any tender.
 - v. Reject any /or all irregularities in the tenders submitted.
 - vi. Make decisions with due regard to quality of service, experience, compliance with requirements and any other such factors as may be necessary in the circumstances.

- vii. Work with any Participant, whose Tender, in the opinion of Management, is in the best interest of the District.
- viii. Without limiting the generality of the foregoing, any Tender may be disqualified or rejected if it is incomplete, obscure or irregular, has erasures or corrections in the Form of Tender, or has prices omitted or unbalanced.
- ix. Reject any bid that exceeds the budget for this equipment.
- x. Cancel or reissue the Tender without any changes, in the event that only one compliant response is received, and/or if the fees submitted exceed the estimated budget for this project.
- xi. Accept or reject any trade-in allowances.

10 Alternatives and/or Variations to Specifications

- 10.1 The specifications describe what is considered necessary to meet the performance requirements of the District and Bidders are requested to tender in accordance with such specifications, but, **in addition to tendering on goods which meet the specifications**, Bidders can also offer alternatives which they believe to be the equivalent.
- 10.2 Bidders shall indicate any variances from the District's specifications or conditions no matter how slight. (The attachment of descriptive literature from which variations may be gleaned will not be considered as a sufficient statement of variations.)
- 10.3 The District will be the sole judge as to what constitutes allowable variations.
- 10.4 All measurements are to be stated in metric units, unless industry standards are in empirical units.

11 Cancellation

- 11.1 The District of Sparwood reserves the right to cancel this tender at any time and for any reason, and will not be responsible for any loss, damage, cost or expense incurred or suffered by any bidder as a result of that cancellation.

12 Environmental Considerations

- 12.1 Please indicate if the manufacturing company demonstrates environmental responsibility in its manufacturing process. The District of Sparwood supports and encourages the development and use of environmentally responsible products. Please include any information about your product that supports this direction. Information can be provided on the last page of this tender, or by separate attachment. When evaluating bids, consideration can be given to bids that demonstrate environmental responsibility.

13 Conflict of Interest

- 13.1 The Bidder warrants that the bidder is not employed by the District of Sparwood, nor is an immediate relative of such employee, if the goods or services supplied under this Tender are intended to be supplied to the department in which such employee works.

14 Confidentiality and Security

- 14.1 It is the District's policy to maintain confidentiality with respect to all confidential information related to the Proposal, but the District is subject to the Freedom of Information and Protection of Privacy Act. If the Proponent considers that any of its information is confidential, the Proponent shall identify that confidential information and advise the District in its proposal.

15 Solicitation

- 15.1 If any director, officer, employee, agent or other representative of a Bidder makes any representation or solicitation to any Mayor, Councillor, officer or employee of the District of Sparwood with respect to the Tender, whether before or after the submission of the Tender, the District shall be entitled to reject or not accept the Tender.

16 Disclaimer

- 16.1 Bidders responding to this competitive process agree to the terms and conditions of the bid opportunity as issued by the District of Sparwood. Submissions shall not contain any alterations to the posted document other than entering data in the spaces provided or including attachments

as necessary. Bidders who alter the document as issued may be disqualified from this competition.

17 Jurisdiction

- 17.1 Any dispute arising under this Contract shall be resolved according to the laws of the Province of British Columbia.

18 No Claim for Compensation

- 18.1 Except as expressly and specifically permitted in these Instructions to Bidders, no Tender shall have claim for any compensation of any kind whatsoever, as a result of participating in the tender, and by submitting a bid each Bidder shall be deemed to have agreed that it has no claim.

19 Agreement on Internal Trade/Tilma

- 19.1 This procurement may be covered by the Agreement on Internal Trade, Annex 502.4-Procurement (AIT) and also by Trade, Investment and Labour Mobility Agreement (TILMA).

20 Form of Tender

- 20.1 Each Bidder shall state in the space provided on the Form of Tender, the receipt and inclusion of Addenda issued prior to closing.
- 20.2 Failure to include all Addenda issued may render the Tender invalid.

21 Clarification of Contract Documents

- 21.1 The Bidder must carefully examine the Tender documents. Should the bidder find discrepancies in, or omissions from the document or specifications, or should he be in doubt as to their meaning, he should notify the District of Sparwood Public Works Office. The Bidder may not claim, after submission of a Tender, that there was any misunderstanding with respect to the conditions imposed by the documents.
- 21.2 No Claim by the Bidder of unsuitability or unavailability of material will be accepted unless submitted in writing at least THREE (3) calendar days

before the Tender closing date, and approval by the owner is granted, prior to Tender Closing.

- 21.3 Written Addenda will be issued to amend the Tender documents if required.
- 21.4 No verbal agreement or conversation made or had at any time with any officer, agency or employee of the District shall affect or modify any of the terms or obligations herein stated.

22 Addenda

- 22.1 Any and all addendums to this bid opportunity will be posted on our website at www.sparwood.ca. It is the sole responsibility of participants to make sure that they are in receipt of all Addenda prior to Tender closing.
- 22.2 The District of Sparwood will not issue Addenda less than three (3) days prior to the closing date.

23 General Conditions For Vehicles and Equipment

- 23.1 The unit offered under this Tender shall be a new, standard production model of the latest design in current production.
- 23.2 Production materials shall be of good commercial quality for the intended service and shall be produced by use of current manufacturing processes.
- 23.3 Material shall be treated to resist rust, corrosion, and wear as needed.
- 23.4 The design of the mechanical members shall be such that the stress imposes through normal shock loads at maximum engine torque shall not cause rupture, permanent deformation, or undue wear on any member.
- 23.5 The Contractor shall satisfy the District Director of Operations that he maintains a manufacturer's approved facility or branch. This facility must be staffed with qualified servicemen and have provisions for storing a representative supply of original equipment manufactured (O.E.M) parts for the machine offered, as well as provisions for securing parts from the manufacturer overnight.
- 23.6 Bidders shall submit with their Tender the latest printed specifications and advertising literature on the unit they propose to supply.

- 23.7 The Bidder shall list on a separate schedule any variations from or exceptions to, the conditions and specifications of this tender. This sheet shall be labeled "Exception(s) to Tender Conditions and Specifications" and shall be attached to the Tender submitted.
- 23.8 Awards will be made based on the best value offered, and the best value will be determined by the District. Written specific guarantees to cover parts delivery, warranty repairs, machine availability and resale value may be included. The quality of the unit to be supplied, the conformity with the specifications, the suitability to requirements, delivery terms and guarantee clauses shall all be taken into consideration.
- 23.9 The District reserves the right to reject any or all Tenders, to waive any informality tenders, to accept in whole or part such Tenders as may be deemed in the best interest of the District. The lowest or any Tender may not necessarily be accepted.
- 23.10 The District may test a Bidder's product and the District reserves the right to accept or reject any or all Tenders, based on product performance, as evaluated by the District.

24 All General inquiries must be directed to:

Mel Bohmer, Director of Operations
District of Sparwood, Box 1929
477 Pine Avenue, Sparwood, B.C
V0B 2G0
Phone: 250-425-7760 Fax: 250-425-7780
E-mail: mbohmer@sparwood.ca

FORM OF TENDER

The undersigned having carefully read the Instructions to Bidders, Form of Tender, Schedule "A" and the Specifications hereby offers to supply the equipment listed in accordance with the said specifications at the following price:

TOTAL REQUIRED PRICE \$ _____ (Carried forward from Schedule "A")

TOTAL OPTIONAL PRICE \$ _____ (Carried forward from Schedule "A")

The total price tendered hereby includes and covers duties, Goods and Services and Provincial Taxes, Trade in Values, Transportation charges, Levies and all other charges to supply the tendered items.

DATED THIS _____ DAY OF _____, 2015

Company Name: _____

Address: _____

Telephone: _____

Fax: _____

Signature of Bidder

Signature of Witness

Name (please print)

Name (please print)

Address of Witness

Telephone

Addenda (See "Instructions to Bidders" Section 21)

Acknowledgement is hereby made of receipt and inclusion of the following Addenda to the contract documents.

Addendum No.1 Date _____ No. of pages _____

Addendum No.2 Date _____ No. of pages _____

Addendum No.3 Date _____ No. of pages _____

SCHEDULE "A"

REQUIRED ITEM PRICING

ITEM	QTY	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
1.0	1	Loader	\$ _____	\$ _____
1.0	1	Snow Bucket	\$ _____	\$ _____
1.0	1	Standard Bucket	\$ _____	\$ _____

Sub-Total \$ _____

Trade-in Value \$ _____

GST \$ _____

PST \$ _____

Other \$ _____

Total Required Price \$ _____

Please carry "Total Required Price" forward to "Form of Tender" (page 12 of 21)

OPTIONAL ITEM PRICING

ITEM	QTY	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
1.0	1	Blade	\$ _____	\$ _____

Sub-Total \$ _____

GST \$ _____

PST \$ _____

Other \$ _____

Total Optional Price \$ _____

Please carry "Total Optional Price" forward to "Form of Tender" (page 12 of 21)

Delivery: Shall be made within _____ Weeks

Warranty: Please state warranty on unit bid: _____

SPECIFICATIONS

The following are specifications for **one (1) Loader**. Bidder shall complete every column below with either a check mark (✓) to indicate the item being bid is exactly as specified or a description to indicate any deviation of item being bid from the specifications. Any deviations from these specifications which in the opinion of the Purchaser, do not affect the overall requirements of the unit may be considered. Dealer supplied or installed components must be noted in the right hand column. Any significant changes to the following specification must be requested in written format to the Director of Operations prior to three (3) days before closing.

EQUIPMENT: ONE (1) Loader

Description	MINIMUM SPECS. REQUIRED	Yes	No	SPECIFICATIONS OR INDICATE ALTERNATIVES OR ADDITIONAL COMMENTS
1. Make/Model/Year				
Year	2015			
Make	State			
Model	State			
2. Engine				
Engine	6 Cylinder			
Configuration (Fuel Type)	State			
Fuel Injection	State			
Engine shall be certified to EPA emissions	EPA Tier 4			
Engine Displacement	6.7L			
Net Peak Power	141hp (105kW)			
Daily check points shall be accessible from one side of the engine and shall be done from ground level	Required			
Access to engine will be from both sides with side opening, full access service door	Required			
Under hood pre-screened air intake to minimize plugging	Required			
Service interval for engine oil & filter	State			
Has an auto-idle, auto-shutdown feature for engine as standard equipment	Required			

Alternator and Voltage Regulator	State			
Block Heater	Required			
3. Cooling				
Unit shall have a proportionally controlled, hydraulically driven, 90 degree-swing-out fan, standard equipment	Required			
The unit will have two-side access to all coolers	Required			
Air intake shall be pre-screened 0.12 inches (3 mm perforations) for each cooling component	Required			
Cooling system shall be isolated from the engine compartment	Required			
Unit shall have a coolant recovery tank provided	Required			
Unit shall have a fan-guard	Required			
Fluid levels should be easily checked	Required			
4. Transmission				
Transmission	4F/3R			
Speed forward	State			
Speed reverse	State			
Shift mode	State			
The transmission shall be electronically controlled, adaptive, with load and speed dependent shift modulation	Required			
Service interval for the transmission oil filter	State			
The transmission clutch calibration shall be preformed from the cab monitor and shall have clutch cutoff settings adjustable on the switch pad	Required			
Unit shall have steering column or joystick mounted F-N-R and gear-select lever, kick-down button on hydraulic level (or specify).	Required			
Transmission filter restriction shall be displayed in the cab	Required			
Sight gauge showing transmission fluid shall be at ground-level	Required			

5. Axels/Brakes				
The final drives shall be heavy-duty inboard planetary	Required			
The driveline shall not need lubrication (supplied with lube-for-life)	Required			
The loader shall have 2 brake pedals with an activation switch to allow left brake pedal to switch between a brake neutralizer and a brake only function.	Required			
The service brake shall be hydraulically actuated, inboard, sun gear mounted, pressure oil cooled, self-adjusting, single disc sealed from water, mud and dust contamination	Required			
The parking brake shall be automatic, spring applied, hydraulically released, oil cooled, multi-disc and sealed from water, mud and dust contamination	Required			
Loader shall have a standard hydraulic locking front with conventional rear and optional dual locking front and rear	Required			
Loader shall have optional automatic differential lock	Required			
6. Hydraulic System				
Hydraulic filter shall be in-tank	Required			
Hydraulic fluid rated life	State			
Hydraulic tank capacity	31.4 gal (118L)			
Hydraulic pump	State			
Automatic boom height kick out control will be in cab adjustable	Required			
Unit will be provided with an automatic return to dig level attachment	Required			
Unit will be provided with in-cab adjustable automatic boom return-to-carry control	Required			
Unit shall be equipped with either a single-lever joystick or two-lever fingertip pilot-operated control.	Required			

A sight gauge will be provided for checking hydraulic reservoir fluid	Required			
Loader steering articulation angle	40° each way			
7. Electrical				
Batteries	900CCA, 12volt			
The unit shall have a solid-state electrical power distribution system using circuit board technology and solid-state switches	Required			
Unit's electrical system will be protected by a circuit breaker	Required			
The unit shall be provided with a master electrical disconnect switch	Required			
Cab will be pre-wired for rotating beacon / strobe light	Required			
The in-cab switch module shall be sealed to keep out dirt, dust and airborne debris	Required			
Unit shall be equipped with gauges for: engine coolant temperature, transmission oil temperature, hydraulic oil temperature and engine oil pressure	Required			
Unit shall be equipped with driving lights with guards, turn signals and flashers, stop and tail lights. The tail lights shall be LED type mounted high up in the rear grille for protection from damage and better sight visibility and shall have a normal service life equal to the machine	Required			
Unit shall have operator warning lights for: check engine, engine oil pressure, engine air restriction, battery voltage, transmission filter restriction, brake pressure, hydraulic oil filter, fasten seat belt, transmission fault, hydraulic oil temperature overheat	Required			
Unit shall have readout for: engine rpm, odometer, transmission gear indicator, speedometer, hour meter, fuel level, and outside temperature	Required			

Optional LED lighting for greater visibility during night time	Required			
8. Operator Station				
Unit shall be equipped with A/C and heater, and be multiplane isolation-mounted for noise and vibration reduction (or specify)	Required			
Unit shall have a retractable seat belt	Required			
3-point contact shall be obtainable at all times at the front and rear of the loader & around the roof-line	Required			
Steering wheel shall be tiltable	Required			
Cab shall have a cup holder	Required			
Cab personal features	State			
The cab shall have continuous and unobstructed glass from roofline to floor for visibility in tight quarters.	Required			
9. General Specifications				
Winter Tires – Size & Ply	20.5R25 L2 X SnoPlus Michelin (or equiv.)			
Spare tire	State			
The loader counterweight shall be built-in	Required			
Front tires shall be covered with fenders	Required			
Easily accessible remote start battery terminals	Required			
Unit will be provided with a hitch with a locking pin	Required			
Unit shall have articulation locking bar	Required			
Unit shall have a loader boom service locking bar	Required			
Fuel tank capacity	58 gallons (220L)			
Gallons per Hour	State			

Operating weight with standard equipment	26000lb			
Machine full turn tipping load	State			
Machine straight turn tipping load	State			
Ground clearance under loader	0.36m			
Unit dimensions	State			
Machine shall be equipped with an exterior mounted, ground level storage compartment	Required			
Machine front frame shall be of a multi-plate design extending from boom pivot pins reaching to the front axle to distribute boom loads on the axis	Required			
Paint colour	State			
10. Additional Machine Configuration				
Automatic reversing fan drive with monitor adjustable time increments	Required			
Axle coolers and filtration	Required			
Ride control, automatic with monitor adjustable speed settings	Required			
Centrifugal engine air intake pre-cleaner for heavy airborne debris or dust	Required			
Centrifugal cab fresh air pre-cleaner for heavy airborne debris and dust.	Required			
Heated mirrors for cold weather environments.	Required			
Environmental drains and oil sampling for the engine oil, transmission oil, hydraulic oil, and engine coolant.	Required			
Rear Camera and Radar Object Detection System (or specify)	Required			
Hydraulic Control System for Attachment Coupler Locking Pins	Required			
Slow Moving Vehicle (SMV) Emblem	Required			
Hydraulic Attachment Coupler	Required			
Right side steps	Required			
License Plate Bracket and Light	Required			

Secondary Steering	Required			
11. Additional Requirements				
Fuel, engine oil, air filters	One set upon delivery			
Snow bucket attachment specs	State			Make Model Size Capacity Other
Standard bucket attachment specs	State			Make Model Size Capacity Other
12. Optional Requirements				
Blade attachment specs	State			Make Model Size Other
13. Warranty				
Warranty	State			
14. Training				
Operator training is to be given at the place of use, for at least 4 hours and is to be provided no longer than 2 weeks after delivery. The training will include general maintenance of the loader for the mechanics and the proper operation methods for the operators	Required			
Supply two (2) copies each of operation and maintenance manuals and also a CD version (or online version) if available	Required			

Other Comments: _____
